

# FILE A COMPLAINT

## Employment Service and Employment Related Law Complaint System

### IF YOU HAVE A COMPLAINT ABOUT:

- Employment Services at this office, or
- An Employer
  - Any employment-related law, or
  - An employer the Employment Service program referred you to.

#### Examples:

- |                        |                             |  |
|------------------------|-----------------------------|--|
| ✓ Wages                | ✓ Employer-Provided         | ✓ Discrimination                         |
| ✓ Working Hours        | ✓ Transportation or Housing | ✓ Trafficking                            |
| ✓ Workplace Crimes     | ✓ Child Labor               | ✓ Sexual Harassment/<br>Coercion/Assault |
| ✓ Wrongful Termination | ✓ Pesticides                | ✓ Other                                  |
| ✓ Contract Compliance  | ✓ Health/Safety             |  |

\*Any individual, employer, organization, association, or other entity can file a complaint. A complainant may choose an individual to act as their representative.

This Employment Service office can also help you to find other employment, training, and supportive services to obtain food, shelter, clothing, and other necessities.

### PROTECTIONS FOR COMPLAINANTS:

- If you make a complaint or give information related to, or assist in, an investigation of a complaint, your identity will be kept confidential to the fullest extent possible under current law and as necessary to determine the complaint fairly.
- Federal laws prohibit employers from retaliating (taking negative actions) against employees who report employment-related complaints. If you experience retaliation from an employer, notify the complaint representative.

### Contact the manager or the following Complaint System Representative:

#### PRESQUE ISLE | MACHIAS/CALAIS | BANGOR

Attention: Paul Ruggiero, CareerCenter Manager

Telephone: 207-248-2615

Email Address: paul.b.ruggiero@maine.gov

Mailing Address: 45 Oak Street, Bangor, ME 04401

#### AUGUSTA | ROCKLAND | HINCKLEY

Attention: Sue LeClair, CareerCenter Manager

Telephone: 207-530-0520

Email Address: susan.a.leclair@maine.gov

Mailing Address: 55 State House Station, Augusta, ME 04333

#### SPRINGVALE | PORTLAND

Attention: Rene Smith, CareerCenter Manager

Telephone: 207-707-2195

Email Address: rene.l.smith@maine.gov

Mailing Address: 151 Jetport Blvd., Portland, ME 04101

#### BRUNSWICK | LEWISTON | WILTON

Attention: Rene Smith, CareerCenter Manager

Telephone: 207-707-2195

Email Address: rene.l.smith@maine.gov

Mailing Address: 5 Mollison Way, Lewiston, ME 04240

**If you have any concerns about this complaint process, please contact your State Monitor Advocate:**

Name: Kerry Young

Email Address: SMA.dol@maine.gov

Telephone: 207-215-5781

Mailing Address: 45 Commerce Dr., Augusta, ME 04330

### Complaint System Representative Contact:

Attention: Melissa Harvey, Director of Job Services

Email Address: WIOAComplaints@maine.gov

Telephone: 207-629-8256

Mailing Address: 45 Oak St., Bangor, ME 04401

For information on interpretation and translation services, contact your local CareerCenter at 207-623-7967. TTY users call Maine Relay 711.

**\*Language assistance is available free of charge.**